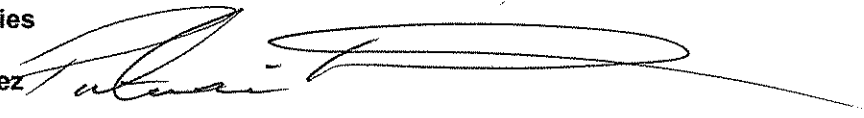


**STATE OF RHODE ISLAND  
DEPARTMENT OF CHILDREN, YOUTH AND FAMILIES**

**TO:** Interested Parties

**FROM:** Patricia Martinez   
Director  
Department of Children, Youth and Families

**DATE:** November 1, 2010

**SUBJECT:** DCYF Rules Effective November 8, 2010

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The following new and amended DCYF rules are effective November 8, 2010. These rules comply with good juvenile justice and child welfare practice and are consistent with the federal court order relating to RI Training School residents and the accreditation standards of the American Correctional Association for Juvenile Training Schools and Juvenile Detention Facilities. These rules were advertised for promulgation in accordance with the Administrative Procedures Act (Title 42, Chapter 35 of the Rhode Island General Laws) on September 3, 2010. These rules are accessible through the Secretary of State's Rules and Regulations Search Interface (<http://www.rules.state.ri.us/rules/>) and, for a limited time, on the DCYF website (<http://www.dcyf.ri.gov>) or available in hard copy upon request (401-528-3685).

**DAILY CENSUS REPORT FOR THE RI TRAINING SCHOOL** - This new rule identifies procedures for developing and maintaining the daily census of residents.

**IDENTIFICATION BADGES/ACCESS CARDS** - This new rule provides direction to DCYF staff on the issuance and utilization of official identification badges/access cards.

**POST ASSIGNMENTS** - This new rule identifies designated posts and assigned duties for staff at the RI Training School.

**RESIDENT PERSONAL PROPERTY** - This new rule identifies procedures for documenting, managing and disposing of personal property of residents of the RI Training School.

**RESIDENT TELEPHONE CALLS** - This new rule provides direction to staff on procedures for managing and documenting resident telephone calls.

**TRANSPORTATION OF RESIDENTS OFF GROUNDS** - This new rule provides comprehensive direction to staff on transporting residents of the RI Training School off facility grounds.

**USE OF RESTRAINT AT THE RI TRAINING SCHOOL** - This amended rule provides direction to Training School staff on approved methods of restraining residents.

**RI TRAINING SCHOOL MANUAL** - This amended rule eliminates sections that are obsolete or are addressed in other rules.

Please contact Susan Bowler, Administrator for Families and Children, by phone (528-3685) or e-mail ([susan.bowler@dcyf.ri.gov](mailto:susan.bowler@dcyf.ri.gov)) if you have questions or concerns relating to these policies.

Thank you for your attention to this matter.